

APPLICATION FOR EMPLOYMENT AS A POLICE OFFICER

CITY OF BURLINGTON POLICE DEPARTMENT

224 East Jefferson Street, Burlington, Wisconsin 53105

Telephone (262) 342-1100

Our mission, as a department and as individuals, is to work in partnership with our community to reduce crime and enhance the quality of life in the City of Burlington

Notice: Applications must be typewritten or clearly printed in ink. All questions must be answered, if applicable. If not, indicate NA (not applicable). Applications which are incomplete or illegible will not be considered. If space provided is insufficient for complete answers or you wish to furnish additional information, attach sheets of the same size as this application and number answers to correspond with questions.

PERSONAL INFORMATION

Name in Full (Last, First Middle)		Date of Birth	Social Security Number
Address (Apartment, Street, P.O. Box)			Home Telephone Number
City	State	Zip	Work Telephone Number

(Date of birth is required to conduct inquiries concerning wants and warrants, drivers license status/history, and criminal history)

Do you have a valid Wisconsin driver's license? Yes No Are you a United States citizen? Yes No

Do you have a valid drivers license from another state? Yes No Have you ever been convicted of a felony? Yes No

State: _____ If yes, please attach a separate sheet giving full information

EDUCATION

Name of School	Location	Dates		Course Pursued	Degree, Diploma, or Credits Earned
		From	To		
High Schools					
College					
Graduate School					

List any scholarships, apprenticeships, certifications, membership in professional organizations or other information you believe should be considered in evaluating your qualifications.

EMPLOYMENT

Begin with current or most recent employer. List chronologically all employment, including summer and part time employment while attending school. All time must be accounted for. If unemployed for a period, provide dates. To furnish additional employment information, attach sheets of the same size and format as this application.

Employer's Name and Address: Name _____ Street _____ City, State _____	Employed: From (Mo/Yr): To Position and Kind of Work:
Supervisor Name: _____ Telephone Number: _____	Reason for Leaving Annual Salary/Wages:
May we contact your current employer / supervisor? ρ Yes ρ No	

Employer's Name and Address: Name _____ Street _____ City, State _____	Employed: From (Mo/Yr): To Position and Kind of Work:
Supervisor Name: _____ Telephone Number: _____	Reason for Leaving Annual Salary/Wages:

Employer's Name and Address: Name _____ Street _____ City, State _____	Employed: From (Mo/Yr): To Position and Kind of Work:
Supervisor Name: _____ Telephone Number: _____	Reason for Leaving Annual Salary/Wages:

Employer's Name and Address: Name _____ Street _____ City, State _____	Employed: From (Mo/Yr): To Position and Kind of Work:
Supervisor Name: _____ Telephone Number: _____	Reason for Leaving Annual Salary/Wages:

MILITARY SERVICE

Branch of Service	Month/Year Served From	Month/Year Served To	Active Duty or Reserve	Highest Grade	Skill, Specialty of Primary Duty

List special schools attended and/or skills acquired during military service.

REFERENCES

Give three references (not relatives, or present employer)

Name _____ Number of Years Acquainted _____ _____ Address _____ City/State/Zip _____ Telephone Number _____	Position/Title/Profession
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Name _____ Number of Years Acquainted _____ _____ Address _____ City/State/Zip _____ Telephone Number _____	Position/Title/Profession
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Name _____ Number of Years Acquainted _____ _____ Address _____ City/State/Zip _____ Telephone Number _____	Position/Title/Profession
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GENERAL

For questions A-C, attach no more than one additional page for each answer.

- Why have you chosen to apply for this position with the Burlington Police Department?
- Discuss things you have done which have contributed to your life experience. Remember to include information regarding volunteer work with civic, school, or professional organizations. Be specific about names and dates.
- Why do you believe you could relate to and/or work with people of different ages, races, sexes, cultures, socio-economic groups, and educational levels?

APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW

Information provided and statements made as part of this application may be grounds for not employing you or for dismissing you after you begin work. All information provided and statements made are subject to verification.

CERTIFICATION

All information provided and statements made by me as part of this application, or as part of any additional information provided in support of this application, are complete, correct and true to the best of my knowledge.

Applicant's Signature

Date Signed

PUBLIC RECORDS

Wisconsin Statute 19.36 provides that applicants may indicate in writing that their identity as a candidate for this position not be revealed. The statute further provides that if an applicant becomes certified as a "final candidate" their identity may be revealed. Applicants who are placed on the eligibility list will be named on the list filed publicly at Burlington City Hall.

Under the provisions of section 19.36, Wisconsin Statutes, I request that my identity as an applicant for the position of police officer not be revealed without my consent or until required under law.

Applicant's Signature

Date Signed
